

AGENDA

South Australian Local Government Financial Management Group Executive Committee

19 January 2024

At 9:30am at the Mid Murray Council – 49 Adelaide Road, Mannum

1. Present

Executive Committee

Office Bearers:

- Alexander Oulianoff (**President**), Mount Barker District Council
- Luke Harris (**Vice President**), City of Mitcham
- Grant Jennings (**Treasurer**), Whyalla City Council
- Clive Hempel (**Secretary**), Mid Murray Council

Members:

- Alexander Brown, City of Unley
- Alexandra Edmonds, Naracoorte Lucindale Council
- Annette Martin, City of Charles Sturt
- Anthony Spartalis, City of Adelaide
- Chris Birch, City of Burnside
- Jade Bird, City of Onkaparinga
- Jodie Summer, District Council of Yankalilla
- Julie Scoggins, City of Mount Gambier
- Kate George, City of Salisbury
- Lisa Gilmartin, City of West Torrens
- Rebecca Baines, City of Tea Tree Gully
- Simon Zbierski, City of Campbelltown
- Trisca Price, City of Playford

Proxies:

Nil

LGA Representative:

- Tami Norman, LGA

Observers/Guests:

- Amanda Barber, LGFA
- Morgan Kris, City of Unley

Secretariat:

- Patricia Coonan, TPS

It is important to note that on occasion it may be necessary for the Executive Committee to discuss an item in confidence and in those circumstances, observers and guests will be asked to leave the room for that item.

2. Apologies

- Rajith Udugampola, Adelaide Plains Council

3. Conflicts of Interest

Executive Committee Members are asked to advise if they have any perceived or actual conflicts of interest in relation to the items on this agenda.

4. Presentations

Nil

5. Confirmation of Minutes

Recommendation: That the minutes of the meeting held on 17 November 2023 be confirmed as a true and correct record of that meeting.

6. Standing Items / Work Groups – Update/Status

6.1 Asset Management – Grant Jennings (Chairperson), Alex Brown (Deputy Chairperson)

Asset Management			
Action Items	Meeting	Responsible	Status
Organise a discussion regarding valuations, depreciation and assumptions.	28/04/23	Alex Brown	Grant will catch up with Alex B regarding this.
Discuss the revaluation cycle and the learnings from the process and changes.	29/09/23	Workgroup	

6.2 Costing Principles – Alex Oulianoff (Chairperson), Julie Scoggins (Deputy Chairperson)

6.3 Events & Membership – Alex Oulianoff (Chairperson), Kate George (Deputy Chairperson)

Events and Membership			
Action Items	Meeting	Responsible	Status
Discuss including Fringe Benefit Tax, Fuel Tax Credit etc as topics at the next FMG conference.	28/04/23	Workgroup	Session to be included in the March 2024 conference with Pat McCarthy of Genesis.
Discuss FMG KPI's, an annual Member Survey and presentation of achievements at each AGM.	28/04/23	Workgroup	Patricia is putting together some data for past events and memberships.
Create an email template to introduce Members to their FMG buddies.	29/09/23	Workgroup	
Discuss Long Term Financial Plan workgroup disbandment and a strategic group in its place.	29/09/23	Workgroup	Potentially hold a LTFP Online Session.
Send a list of workgroup members to each Chairperson and Vice Chairperson of each respective group.	29/09/23	Patricia	
Discuss further the setup of the Long Term Financial Plan User Group and Strategic Group.	17/11/23	Workgroup	

6.4 Financial Management Framework – Clive Hempel (Chairperson), Vacant (Deputy Chairperson)

Financial Management Framework			
Action Items	Meeting	Responsible	Status
Write to the LGA seeking that due to the timing of the expected Minister’s endorsement of the Model Financial Statements (MFS) 2023 that the MFS only apply to the audited financial statements and that application to the Long Term Financial Plans and Annual Business Plans commence from budget review 2 2023-24 onwards.	23/06/23	Secretary & President	
AASB: ED SR1 Disclosure of Climate-related Financial Information. The SALGFMG is trying to get some influence in relation to the Model Financial Statements and disclosures that we may be committed to in the future.	17/11/23	Workgroup	

6.5 Internal Financial Controls (Better Practice Framework) – Annette Martin (Chairperson) and Lisa Gilmartin (Deputy Chairperson)

6.6 Local Government Association Update / Local Government Reform – Tami Norman (LGA Representative)

6.7 Local Government Price Index – Chris Birch (Chairperson), Michael Carey (Deputy Chairperson)

Local Government Price Index			
Action Items	Meeting	Responsible	Status
Work with the Local Government Grants Commission to modernise/update the purpose codes naming and descriptions within Appendix B of the Model Financial Statements.	28/04/23	Workgroup	In progress – the LG Grants Commission is happy to discuss updates to Appendix B of the MFS.

6.8 Marketing & Communications – Rebecca Baines (Chairperson) Jade Bird (Deputy Chairperson)

An update report has been provided.

Recommendation: That a Member Engagement Tool continue to be investigated in line with provided summary document. A budget of up to \$5,000 is approved for the engagement of a contractor to advise and set up the tool in line with the summary document. The working group will obtain a minimum of two quotes for the contractor before engaging.

Marketing and Communications			
Action Items	Meeting	Responsible	Status
Discuss the setup of a LinkedIn profile and/or Yammer for the FMG.	26/05/23	Workgroup	In progress.

6.9 Rating and Valuation – Simon Zbierski (Chairperson), Luke Harris (Deputy Chairperson)

6.10 Student Placement Program – Luke Harris (Chairperson), Kate George (Deputy Chairperson)

Student Placement Program			
Action Items	Meeting	Responsible	Status
Negotiate and discuss the future of the Student Placement Program and the leftover funds with the LGFA.	17/11/23	President & Vice President	

7. Treasurer’s Report

An update report has been provided.

Recommendation:

That the SALGFMG Executive Committee notes the verbal update provided by the Treasurer for the period ending 31 December 2023.

8. Other Business

Other Business			
Action Items	Meeting	Responsible	Status
Outstanding issue with PlanSA regarding to the Planning Portal: 1. Required enhancement present reconciliation process of the PlanSA EFT Remittance payments received by Councils. 2. Only method of on-line payment being Credit Card (BPay, Direct Debit – as per other Government payments eg ESL), requiring Council to by default be the only other method of payment.	26/05/23	Clive Hempel	PlanSA have finished their review. Clive will have a meeting in a few weeks and then provide an update to the committee.
Finalisation of the Fees and Charges ATO Class Rulings.	28/04/23	Alex Oulianoff / Grant Jennings	Grant has finalised the funding acquittal. The first final ruling has been completed but the second has not been completed.
Future Directions Strategy - FMG to look at its longer term objectives in the next 6-8 months.	29/09/23	Executive Committee	
Organise gift, letter and invitation to end of year lunch for Rebecca Muller.	29/09/23	Patricia Coonan	

9. Monthly Member Update Email: Key Dates and Key Information

10. Confidential Discussion Items

Nil

11. Next Meeting

16 February 2024 – City of Playford

12. Close

Standing and Future Items	Meeting	Frequency
<ul style="list-style-type: none">• Presentation from the Local Government Grants Commission	April	Annually
<ul style="list-style-type: none">• Sponsorship Proposal for the next financial year• Review Auditor ahead of recommendation at July meeting	April/May	Annually
AGM Matters and Recommendations: <ul style="list-style-type: none">• Constitution Draft• Membership Guidelines Draft for adoption• Membership Fees Recommendation to AGM• Honorary & Life Member Nominations• Auditor Approach Recommendation• Executive Committee Nominations	June	Annually
<ul style="list-style-type: none">• Davin Lambert – LGFA update• Constitution Recommendation to AGM• Auditor Appointment Recommendation to AGM• Honorary & Life Member Recommendation• Event Registration Fees for the Financial Year• Consider Victorian Conference Representation – interstate reciprocal arrangement	July	Annually
<ul style="list-style-type: none">• Buddy List• New Committee Members• Workgroup allocations including Chair and Deputy Chair• Meeting dates for next 12 months• Consider Conference Representation – interstate reciprocal arrangements	September	Annually

For further information regarding topics raised at the FMG Executive Committee meetings, please see contact details below:

FMG President, Alex Oulianoff: aoulianoff@dcmtbarker.sa.gov.au

- Asset Management Workgroup Chairperson, Grant Jennings: grant.jennings@whyalla.sa.gov.au
- Costing Principles Workgroup Chairperson, Alex Oulianoff: aoulianoff@dcmtbarker.sa.gov.au
- Events & Membership Workgroup Chairperson, Alex Oulianoff: aoulianoff@dcmtbarker.sa.gov.au
- Financial Management Framework Workgroup Chairperson, Clive Hempel: chempel@mid-murray.sa.gov.au
- Internal Financial Controls (Better Practice Framework) Workgroup Chairperson, Annette Martin: amartin@charlessturt.sa.gov.au
- Local Government Price Index Workgroup Chairperson, Chris Birch: chris.birch@prospect.sa.gov.au
- Marketing & Communications Workgroup Chairperson, Rebecca Baines: rebecca.baines@cttg.sa.gov.au
- Rating and Valuation Workgroup Chairperson, Simon Zbierski: szbierski@campbelltown.sa.gov.au
- Student Placement Program Workgroup Chairperson: Luke Harris: lharris@mitchamcouncil.sa.gov.au