

## AGENDA

### South Australian Local Government Financial Management Group Executive Committee

25 October 2019 at 9:30am  
Campbelltown City Council

#### 1. Present

##### Executive Committee:

##### Office Bearers:

- Elizabeth Williams (Vice President), Alexandrina Council
- Alexander Oulianoff (Treasurer), Mount Barker District Council
- Clive Hempel (Secretary), Mid Murray Council

##### Members:

- Annette Martin, City of Charles Sturt
- Anthony Amato, Town of Gawler
- Chris Birch, City of Prospect
- David Harman, City of Marion
- Karishma Reynolds, City of Burnside
- Marc Sodomka, City of Port Adelaide Enfield
- Mark Lague, The Barossa Council
- Mike Carey, Adelaide Hills Council
- Norm Biggs, City of West Torrens
- Rajith Udugampola, Adelaide Plains
- Samantha Grieve, City of Playford
- Simon Zbierski, City of Campbelltown

##### Proxies:

- Leta Northcott, City of Mitcham

##### Observers/Guests:

- Rebecca Muller, LGA

*It is important to note that on occasion it may be necessary for the Executive Committee to discuss an item in confidence and in those circumstances, observers and guests will be asked to leave the room for that item.*

#### 2. Apologies

- Kate George (President), City of Salisbury
- Katy Bone, Town of Walkerville
- Luke Harris, City of Mitcham
- Sonia Sghendo, City of Onkaparinga

### 3. Presentations

Nil

### 4. Confirmation of Minutes

*Recommendation: That the minutes of the meeting held on 27 September 2019 be confirmed as a true and correct record.*

### 5. Projects/Work Groups – Update/Status

#### 5.1 Asset Management – Katy Bone (Chairperson)

#### 5.2 Costing Principles – Alex Oulianoff (Chairperson)

#### 5.3 Events – Kate George (Chairperson)

##### 5.3.1 December Workshop & Conference – 5 & 6 December 2019 – Adelaide Oval

##### 5.3.2 May Conference – 15 May 2020 – Adelaide Convention Centre

Events			
Action Items	Meeting	Responsible	Status
LGFA sponsorship of regional attendees to attend FMG Conferences.	26/07/19	Events Workgroup	<b>President to discuss options with LGFA.</b>

#### 5.4 Fees and Charges – Elizabeth Williams (Chairperson)

#### 5.5 Financial Management Framework – Mark Lague (Chairperson)

Financial Management Framework			
Action Items	Meeting	Responsible	Status
Wastewater reserves, people who have them are starting to discuss going into negative. Advice from auditors is that you can have a reserve in negative however in the notes when it comes to reserves, in the model statements a reserve can't be at a negative number.  Alex will discuss this matter with SALGAG for clarification.  Workgroup to pick up as feedback for the MFS's next financial year.	21/06/19	Treasurer  FMF Workgroup	

## 5.6 Local Government Price Index – Chris Birch (Chairperson)

Local Government Price Index			
Action Items	Meeting	Responsible	Status
Speak with the SA Centre for Economics regarding forecasting and commentary for the LGPI and provide feedback to the Executive Committee.	18/03/16 & 29/04/16	Chris Birch / LGPI Workgroup	<b>Completed</b>
Work on a set of definitions for data that feeds into the LGPI and supply it to the Grants Commission for their consideration.	21/09/18	LGPI Workgroup	
LGPI – to be provided to Secretariat once confirmed for distribution to the membership.	21/06/19	Chris Birch	

## 5.7 Local Government Reform – Kate George (Chairperson)

## 5.8 Long Term Financial Plan – Kate George (Chairperson)

## 5.9 Membership & Communication – TBC (Chairperson)

Membership & Communication			
Action Items	Meeting	Responsible	Status
Buddy list to be reviewed and distributed to Executive Committee.	21/06/19	M&C Workgroup	

## 5.10 Rating and Valuation – Simon Zbierski (Chairperson)

## 5.11 DACO Update – Simon Zbierski and Clive Hempel

## 6. Treasurer’s Report

Finance			
Action Items	Meeting	Responsible	Status
Prepare financial reports monthly for the Executive Committee.	21/06/19	Treasurer	
Contact Ian McDonald in advance of the AGM to seek his interest in providing accountant services for 2019/20.	21/06/19	Treasurer	
Organise for the Executive Committee Office Bearers to be signatories on the NAB account.	21/06/19	Treasurer	<b>Forms to be signed.</b>

## 7. Correspondence

Nil

## 8. Confidential Discussion Items

Nil

## 9. Other Business

### 9.1 Quote for New Member Promotional Item and Lanyards

Other Business			
Action Items	Meeting	Responsible	Status
Form a Data Collections – Annual Grants Commission Returns workgroup.	29/03/19	Executive Committee	<b>Chris to send email to organise a meeting – same members of the LGPI workgroup.</b>

## 10. Next Meeting

29 November 2019 – The Barossa Council

Standing and Future Items	Meeting	Frequency
Presentation from the Local Government Grants Commission	March	<b>Annually</b>
Sponsorship Proposal for the next financial year	April/May	<b>Annually</b>
AGM Matters and Recommendations: <ul style="list-style-type: none"><li>• Constitution Draft</li><li>• Membership Guidelines Draft</li><li>• Membership Fees Recommendation to AGM</li><li>• Honorary &amp; Life Member Nominations</li><li>• Auditor Appointment Recommendation to AGM</li><li>• Executive Committee Nominations</li></ul>	June	<b>Annually</b>
<ul style="list-style-type: none"><li>• Davin Lambert – LGFA update</li><li>• Constitution Recommendation to AGM</li><li>• Membership Guidelines adoption</li></ul>	July	<b>Annually</b>
<ul style="list-style-type: none"><li>• New Committee Members</li><li>• Workgroup allocations</li><li>• Proxy/Deputy Chairperson for each of the Workgroups and Executive Committee meetings</li><li>• Meeting dates for next 12 months</li><li>• Event registration fees for the financial year</li></ul>	September	<b>Annually</b>

## 11. Close

**For further information regarding topics raised at the FMG Executive Committee meetings, please see contact details below:**

FMG President, Kate George: [kgeorge@salisbury.sa.gov.au](mailto:kgeorge@salisbury.sa.gov.au).

- Asset Management Workgroup Chairperson, Katy Bone: [KBone@walkerville.sa.gov.au](mailto:KBone@walkerville.sa.gov.au)
- Costing Principles Workgroup Chairperson, Alex Oulianoff: [aoulianoff@dcmtbarker.sa.gov.au](mailto:aoulianoff@dcmtbarker.sa.gov.au)
- Events Workgroup Chairperson, Kate George: [kgeorge@salisbury.sa.gov.au](mailto:kgeorge@salisbury.sa.gov.au)
- Fees and Charges Workgroup Chairperson, Elizabeth Williams: [elizabeth.williams@alexandrina.sa.gov.au](mailto:elizabeth.williams@alexandrina.sa.gov.au)
- Financial Management Framework Workgroup Chairperson, Mark Lague: [mlague@barossa.sa.gov.au](mailto:mlague@barossa.sa.gov.au)
- Local Government Price Index Workgroup Chairperson, Chris Birch: [chris.birch@prospect.sa.gov.au](mailto:chris.birch@prospect.sa.gov.au)
- Long Term Financial Plan Workgroup Chairperson, Kate George: [kgeorge@salisbury.sa.gov.au](mailto:kgeorge@salisbury.sa.gov.au)
- Membership & Communication Workgroup Chairperson, Anthony Amato: [tony.amato@gawler.sa.gov.au](mailto:tony.amato@gawler.sa.gov.au)
- Rating and Valuation Workgroup Chairperson, Simon Zbierski: [szbierski@campbelltown.sa.gov.au](mailto:szbierski@campbelltown.sa.gov.au)