

AGENDA

South Australian Local Government Financial Management Group Executive Committee

31 May 2019 at 9:30am

Playford Stretton Centre Forum Room – Level 1, 307 Peachey Road, Munno Para

1. Present

Executive Committee:

- Kate George (President), City of Salisbury
- Elizabeth Williams (Vice President), Alexandrina Council
- Alexander Oulianoff (Treasurer), Mount Barker District Council
- Clive Hempel (Secretary), Mid Murray Council
- Angela Papatheodorakis, City of Port Adelaide Enfield
- Annette Martin, City of Charles Sturt
- Anthony Amato, Town of Gawler
- Chris Birch, City of Prospect
- Craig Mudge, District Council of Mount Remarkable
- David Harman, City of Marion
- Grace Pelle, City of Playford
- Karishma Reynolds, City of Burnside
- Katy Bone, Town of Walkerville Leta Northcott, City of Mitcham
- Mark Lague, The Barossa Council
- Mike Carey, Adelaide Hills Council
- Norm Biggs, City of West Torrens
- Pep Piscioneri
- Rajith Udugampola, Adelaide Plains
- Sarah Taylor
- Simon Zbierski, City of Campbelltown
- Sonia Sghendo, City of Onkaparinga

Proxies:

Nil

Observers/Guests:

- Rebecca Muller, LGA
- Sama Reid, LGA
- Barbara Chappell, Simply Speaking

It is important to note that on occasion it may be necessary for the Executive Committee to discuss an item in confidence and in those circumstances, observers and guests will be asked to leave the room for that item.

2. Apologies

Nil

3. Presentations

- 3.1 Annual Plan Consultation Work – Sama Reid, Manager Marketing & Communications, Local Government Association and Barbara Chappell, Consultant, Simply Speaking

4. Confirmation of Minutes

Recommendation: That the minutes of the meeting held on 3 May 2019 be confirmed as a true and correct record.

5. Projects/Work Groups – Update/Status

- 5.1 Asset Management – Katy Bone (Chairperson)

- 5.2 Costing Principles – Alex Oulianoff (Chairperson)

- 5.3 Events – Kate George (Chairperson)

- 5.3.1 AGM – 30 August 2019 – Stamford Plaza Adelaide

- 5.3.2 December Workshop & Conference – 5 & 6 December 2019 – Adelaide Oval

- 5.3.3 March Conference 2020

Consider changing date to 14 & 15 May 2020 with day 2 being a workshop/information day to cover issues such as changes to accounting standards.

- 5.3.4 Sponsorship Proposal 2019/20

Recommendation: That the FMG adopts the proposed 2019/20 Sponsorship Proposal and increase in sponsorship fees by CPI 2% for each sponsorship level.

Events			
Action Items	Meeting	Responsible	Status
Training by the FMG or the LGA on the accounting standards.	22/02/19	Seminar Workgroup	

- 5.4 Fees and Charges – Elizabeth Williams (Chairperson)

- 5.5 Financial Management Framework – Mark Lague (Chairperson)

- 5.5.1 AASB9 – Financial Instruments

Financial Management Framework			
Action Items	Meeting	Responsible	Status
Internal Controls survey to be sent to the Executive Committee for additions and feedback. Prepare survey monkey survey once all feedback is received and provide the link to the LGA for distribution via an LGA circular.	23/11/18	Mark Lague / Patricia Coonan	Survey won't be issued at this stage. Look at training in this area or a Workshop session.

5.6 Local Government Price Index – Chris Birch (Chairperson)

Local Government Price Index			
Action Items	Meeting	Responsible	Status
Speak with the SA Centre for Economics regarding forecasting and commentary for the LGPI and provide feedback to the Executive Committee.	18/03/16 & 29/04/16	Chris Birch / LGPI Workgroup	Awaiting result of the Rate Capping Bill to determine whether a forecasting indicator is required.
Work on a set of definitions for data that feeds into the LGPI and supply it to the Grants Commission for their consideration.	21/09/18	LGPI Workgroup	

5.7 Local Government Reform – TBC (Chairperson)

5.8 Long Term Financial Plan – Kate George (Chairperson)

5.9 Membership & Communication – Craig Mudge (Chairperson)

Membership & Communication			
Action Items	Meeting	Responsible	Status
Draft an application form for the engagement of distant FMG Members. The form will act as an 'expression of interest' for those members to request to attend FMG Executive Committee meetings free of travel expenses.	23/03/18	Clive Hempel	

5.10 Rating and Valuation – Simon Zbierski (Chairperson)

5.11 DACO Update – Simon Zbierski and Clive Hempel

6. Treasurer's Report

7. Correspondence

Nil

8. Confidential Discussion Items

Nil

9. Other Business

9.1 ATO Audit - Contractor's vs Employees (HACC contractors) – Grace Pelle (item carried over from a previous meeting)

Other Business			
Action Items	Meeting	Responsible	Status
Local Government Reform Program – create an FMG Workgroup	29/03/19	Secretariat	Kate to send email to organise a meeting – same members of the LGPI workgroup.
ePlanning Portal – Executive Committee Members to speak with their Council staff to see if anyone is attending information sessions or on any workgroups for the portal. Add this item to the 3 May meeting.	29/03/19	All Executive Committee Members Secretariat	Completed
Form a Data Collections – Annual Grants Commission Returns workgroup.	29/03/19	Executive Committee	Kate to send email to organise a meeting – same members of the LGPI workgroup.

10. Next Meeting

21 June 2019 – Alexandrina Council

Standing and Future Items	Meeting	Frequency
Presentation from the Local Government Grants Commission	March	Annually
Sponsorship Proposal for the next financial year	April/May	Annually
AGM Matters and Recommendations: <ul style="list-style-type: none"> • Constitution Draft • Membership Guidelines Draft • Membership Fees Recommendation to AGM • Honorary & Life Member Nominations • Auditor Appointment Recommendation to AGM • Executive Committee Nominations 	June	Annually
<ul style="list-style-type: none"> • Davin Lambert – LGFA update • Constitution Recommendation to AGM • Membership Guidelines adoption 	July	Annually
<ul style="list-style-type: none"> • New Committee Members • Workgroup allocations • Proxy/Deputy Chairperson for each of the Workgroups and Executive Committee meetings • Meeting dates for next 12 months • Event registration fees for the financial year 	September	Annually

11. Close

For further information regarding topics raised at the FMG Executive Committee meetings, please see contact details below:

FMG President, Kate George: kgeorge@salisbury.sa.gov.au.

- Asset Management Workgroup Chairperson, Katy Bone: KBone@walkerville.sa.gov.au
- Costing Principles Workgroup Chairperson, Alex Oulianoff: aoulianoff@dcmtbarker.sa.gov.au
- Events Workgroup Chairperson, Kate George: kgeorge@salisbury.sa.gov.au
- Fees and Charges Workgroup Chairperson, Elizabeth Williams: elizabeth.williams@alexandrina.sa.gov.au
- Financial Management Framework Workgroup Chairperson, Mark Lague: mlague@barossa.sa.gov.au
- Local Government Price Index Workgroup Chairperson, Chris Birch: chris.birch@prospect.sa.gov.au
- Local Government Reform Chairperson, *TBC*
- Long Term Financial Plan Workgroup Chairperson, Kate George: kgeorge@salisbury.sa.gov.au
- Membership & Communication Workgroup Chairperson, Craig Mudge: finance@mtr.sa.gov.au
- Rating and Valuation Workgroup Chairperson, Simon Zbierski: szbierski@campbelltown.sa.gov.au