



AGENDA

South Australian Local Government Financial Management Group Executive Committee meeting to be held on 28 April 2017 at 9:30am at the City of Tea Tree Gully's Public Gallery (571 Montague Road, Modbury)

1. Present

Committee:

- Clive Hempel (President)
- Kate George (Vice President)
- Marcus Smith (Treasurer)
- Alexander Oulianoff
- Anita Futterer
- Anna-Lucia Draper
- Annette Martin
- Anthony Amato
- Chris Birch
- Diane Eckermann
- Elizabeth Williams
- Gary Lewis
- Gary Long
- Julie Campbell
- Leta Northcott
- Mark Lague
- Mick Wetherall
- Norm Biggs
- Pep Piscioneri
- Rajith Udugampola
- Ray Barnwell
- Simon Zbierski

Proxies:

Nil

Observers/Guests:

- Shane Sody, Local Government Association of SA
- Vikki Purtle, City of Tea Tree Gully

2. Apologies

- Karishma Reynolds (Secretary)
- Craig Mudge
- Eion Williamson
- Stephanie Juhas

3. Presentations

Nil

4. Confirmation of Minutes

Recommendation: That the minutes of the meeting held on Friday, 31 March 2017 be confirmed as a true and correct record.

5. Business Arising from the Minutes

Nil

6. Treasurer's Report

Recommendation: That the financial statement for the month of March 2017 be noted.

Treasurer's Report			
Action Items	Meeting	Responsible	Status
Organise the appropriate licences for Cloud based QuickBooks Plus and discuss setup with the Finance Officer.	26/06/15	Treasurer	In Progress. Possibly going to use Xero.
Follow up the 60-90 day outstanding payments.	31/03/17	Treasurer	

7. Projects/Work Groups – Update/Status

7.1 Seminars – Clive Hempel (Chairperson)

- AGM – 25 August 2017 – Adelaide Zoo Sanctuary
- Conference & Workshop – 7 & 8 December 2017 – National Wine Centre
- New Logo – Quote from Quisk Designs

Seminars			
Action Items	Meeting	Responsible	Status
Setup a facebook group for the workgroup to see how it works.	31/03/17	Seminar Workgroup	

7.2 Membership & Communication – Diane Eckermann (Chairperson)

Membership & Communication			
Action Items	Meeting	Responsible	Status
Review the Executive Committee visiting Regional LGA meetings to discuss topical issues.	29/05/15	Membership Workgroup	To investigate further.
LinkedIn, facebook or a website forum to be investigated with the help of Irene Scales before an information sharing platform is selected.	31/03/17	Membership Workgroup	

7.3 Rating and Valuation – Norm Biggs (Chairperson)

Rating and Valuation			
Action Items	Meeting	Responsible	Status
Rate rebate policy – a possible LGR&D Scheme application to be prepared for funding to update the 2008 policy. Workgroup to seek a quote from Michael Kelledy (original author of the policy) to see how much it would cost to have the policy updated.	24/02/17	Rating & Valuation Workgroup	

7.4 Local Government Price Index – Chris Birch & Rajith Udugampola

Local Government Price Index			
Action Items	Meeting	Responsible	Status
Speak with the SA Centre for Economics regarding forecasting and commentary for the LGPI and provide feedback to the Executive Committee.	18/03/16 & 29/04/16	Chris Birch / LGPI Workgroup	Forecasting model in place by Feb/March 2017 for the 2017/18 financial year. Request for quote has been submitted.

7.5 Newsletter / Website – Elizabeth Williams (Chairperson)

Newsletter / Website			
Action Items	Meeting	Responsible	Status
Clive to draft an FMG survey and send it to the workgroup chairpersons.	31/07/15	Clive Hempel	Survey completed and will be sent out soon.

7.6 Financial Management Framework – Mark Lague (Chairperson)

Financial Management Framework			
Action Items	Meeting	Responsible	Status
AASB 124 to be discussed by the workgroup and report back to the Executive Committee meeting.	25/11/16	Financial Management Framework Workgroup	Work in progress. Distributed draft documents via March agenda.

7.7 Internal Controls & Risk Management – Annette Martin (Chairperson)

7.8 Fees and Charges – Elizabeth Williams (Chairperson)

7.9 Costing Principles – Alex Oulianoff (Chairperson)

7.10 Asset Management – Pep Piscioneri (Chairperson)

Asset Management			
Action Items	Meeting	Responsible	Status
Develop a list of topics for the Executive Committee to consider for future conferences and workshops and for future agendas of the Executive Committee.	26/06/15	Pep Piscioneri	In progress.

7.11 Long Term Financial Plan – Anna-Lucia Draper (Chairperson)

Long Term Financial Plan			
Action Items	Meeting	Responsible	Status
Executive Committee to review the Long Term Financial Model Agreement in the new year with David Maxwell.	25/11/16	LTFP Workgroup	

8. Correspondence

8.1 Dogs and Cats Online Letter from Andrew Lamb

9. Other Business

9.1 Professional Indemnity Policy Renewal Information

Recommendation: That the Executive Committee authorises the Secretary to complete the ‘replacement policy declaration’ form and provide it to Local Government Risk Services.

Other Business			
Action Items	Meeting	Responsible	Status
Possibility of having an Eyre Peninsula Financial Managers Group (sub group of LGFMG) to assist with keeping in touch with industry changes and Eyre Peninsula city counter parts - President to contact Michelle Tucker and advise her of the Executive Committee’s discussion and then contact Regional LGA’s to seek their feedback.	31/10/14	President	Continue to investigate options.
Email other states to ask what their issues are with residual values.	18/03/16	President	WA Finance Professionals have indicated a willingness to work together. Clive to follow up.

Other Business			
Action Items	Meeting	Responsible	Status
Campbelltown Council has a report from when they cleared the data for library penalties that could possibly be used as a model template. It would be useful for the Public Library Network to advise how many Councils, and what the amounts of the debt are overall, for example what is the debt for each individual Council and are there any significant debts for individual borrowers.	24/02/17	Simon Zbierski & President	Simon to provide Campbelltown's report to the library board as a model for Councils that have debts.
Executive Committee Members to contact all Councils to see if there is anything the FMG can assist then with. Councils that were qualified may need assistance and those that weren't may still benefit from assistance. Simon Zbierski to allocate a few Councils per Committee Member to contact. Secretariat to provide a list of all Councils and Members to Simon.	24/02/17	Simon Zbierski, Secretariat, Executive Committee Members	List provided by Secretariat to Simon to now allocate Committee Members to Councils.

10. Next Meeting

26 May 2017 – Town of Walkerville

11. Close

For further information regarding topics raised at the FMG Executive Committee meetings, please see the contact details below:

FMG President, Clive Hempel: chempel@wakefieldrc.sa.gov.au

- Asset Management Workgroup Chairperson, Pep Piscioneri: p.piscioneri@adelaidecitycouncil.com
- Costing Principles Workgroup Chairperson, Alex Oulianoff: aoulianoff@dcmtbarker.sa.gov.au
- Dog and Cat Management Chairperson, Simon Zbierski: szbierski@campbelltown.sa.gov.au
- Fees and Charges Workgroup Chairperson, Elizabeth Williams: elizabeth.williams@alexandrina.sa.gov.au
- Financial Management Framework Workgroup Chairperson, Mark Lague: mlague@barossa.sa.gov.au
- Internal Controls & Risk Management Workgroup Chairperson, Annette Martin: amartin@charlessturt.sa.gov.au
- Local Government Price Index Workgroup Chairperson, Chris Birch: chris.birch@prospect.sa.gov.au
- Long Term Financial Plan Workgroup Chairperson, Anna-Lucia Draper: anna.draper@cttg.sa.gov.au
- Membership & Communication Workgroup Chairperson, Diane Eckermann: diaeck@onkapinga.sa.gov.au
- Newsletter & Website Workgroup Chairperson, Elizabeth Williams: elizabeth.williams@alexandrina.sa.gov.au
- Rating and Valuation Workgroup Chairperson, Norm Biggs: nbiggs@wtcc.sa.gov.au
- Seminars Workgroup Chairperson, Clive Hempel: chempel@wakefieldrc.sa.gov.au